

# What's Changing?

23.1 Release - March 20, 2023

## **B2P March 2023 Release**



#### **Timing**

- Buy-to-Pay will be down:
  - > Start: Friday, March 17<sup>th</sup> 8PM
  - > End: Sunday, March 19th Noon
- Changes will be in place for Monday, March 20, 2023

#### Communication

- B2P Blog
- B2P Org Message
- eNews



## Release Highlights

On Monday, March 20, you will notice some changes in Buy-to-Pay due to the 23.1 Release.

#### **B2P Previews / Updates:**

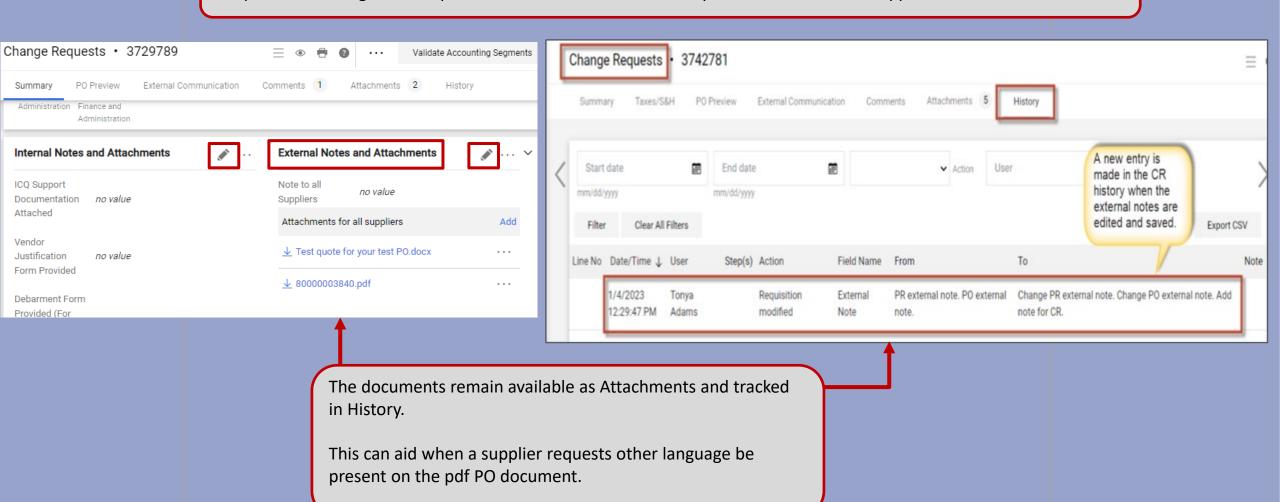
- eProcurement
  - New Ability to modify header level External/Internal Notes and Attachments on a Change Request
  - Update Ability to copy individual account code elements to other lines
- Search Updates
  - Managed search updates
  - Invoice total
- Contracts
  - General updates to Contract search
  - Updates to Contract Attachments search
  - New Contract Creator field

### eProcurement- New



#### Change Request - Ability to modify header level External/Internal Notes and Attachments

- Header level External and Internal Notes and Attachments are now editable in a change request.
- Updates are merged to the purchase order and reflected in any revisions sent to the supplier.

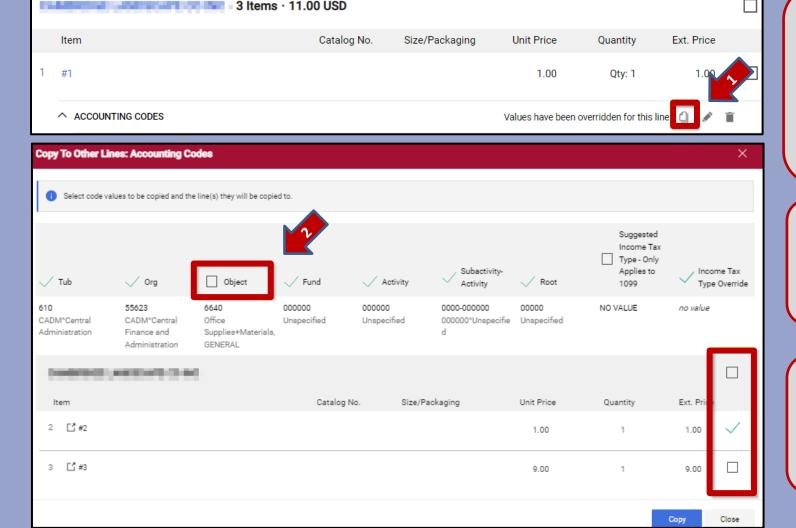


## eProcurement - Update



#### Ability to copy individual account code elements to other lines

Previously, users could only copy the full line. Now, users can decide what elements of the coding to copy.



All *or* portions of account code string can be copied at the line level from one line to other or multiple lines.

1. When a user selects the **Copy** icon at the line level or selects the "Copy to other lines" link at the header, the "Copy To Other Lines: Accounting Codes overlay" displays all the elements including on the Accounting Code string to be copied.

2. Each element will have a **green checkbox** indicating it will be included in the copy. Users can uncheck any elements they do not want copied.

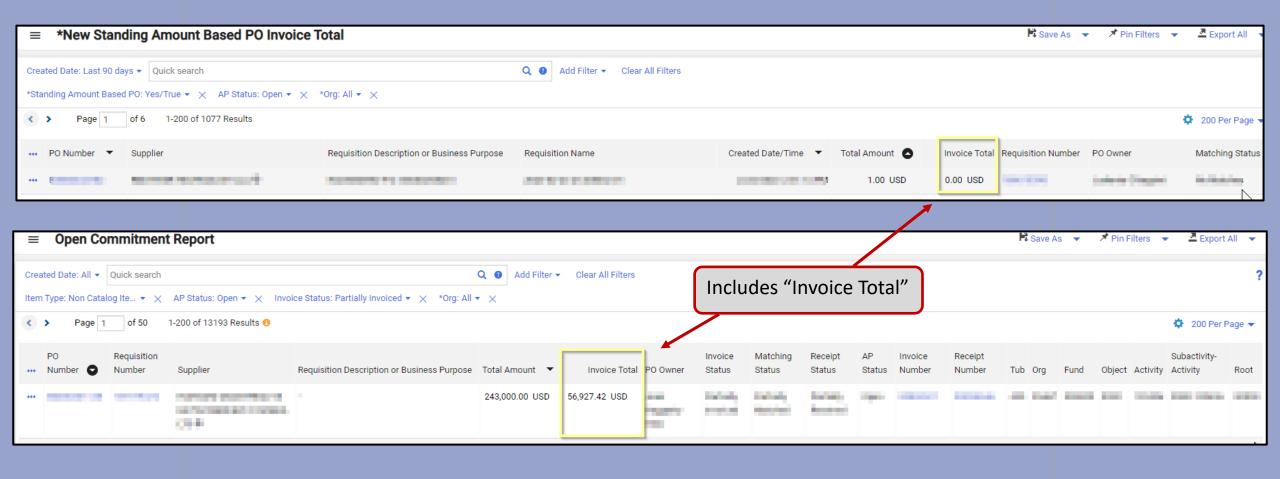
**Note**: The first-time account codes are copied, an overlay will ask if you want to set the selection as your default.

- Select Yes if you want the same account codes to be selected each time you copy account codes, otherwise select No.
- If you select Yes, the overlay is only displayed again if your default account code selection is changed.

## **Search - Updates**



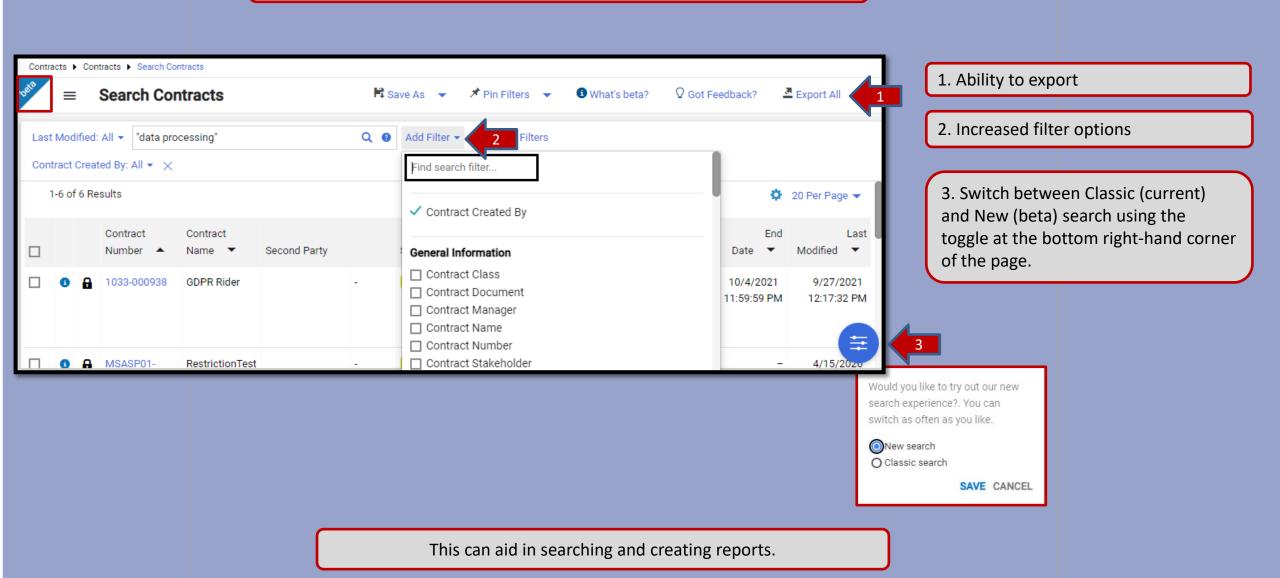
- New Search Added: New Standing Amount Based PO Invoice Total
- Existing Search Updated: Open Commitment Report



## **Contracts - Update**



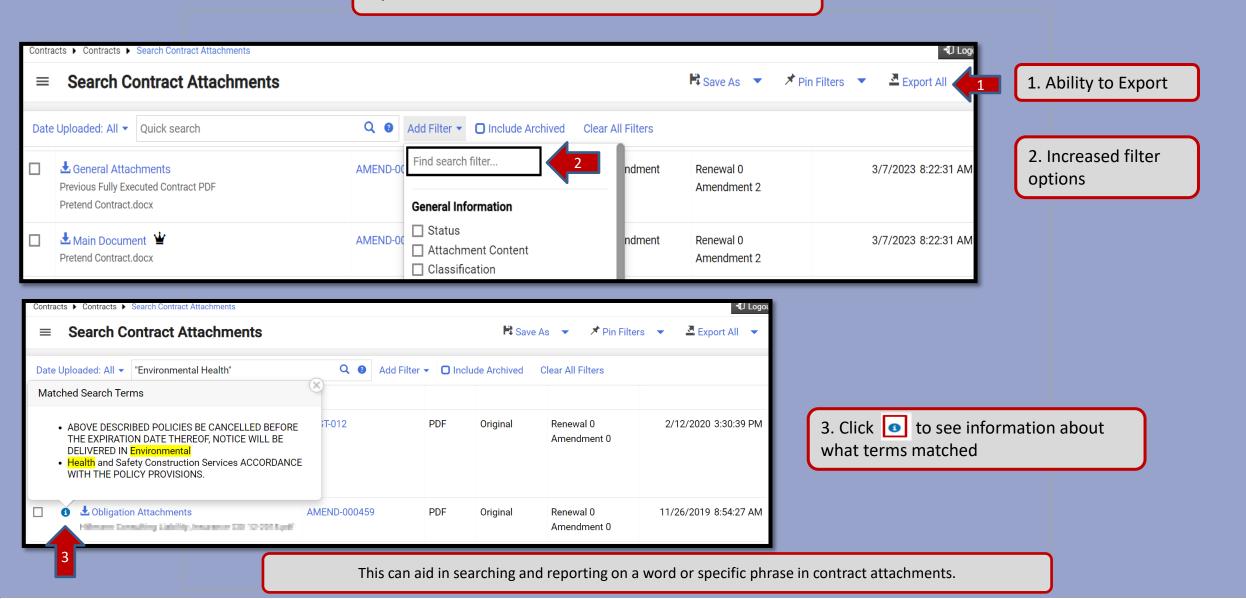
General updates to Contract Search – beta version





## **Contracts - Update**

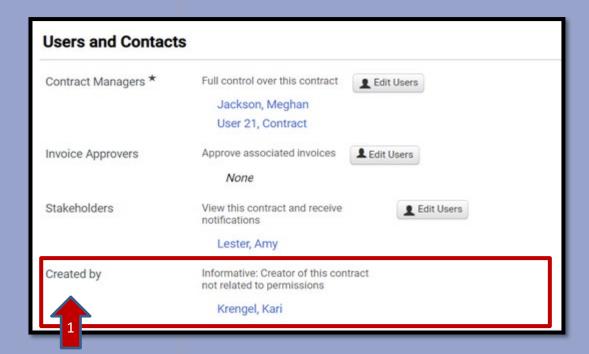
Updates to Contract Attachment Search

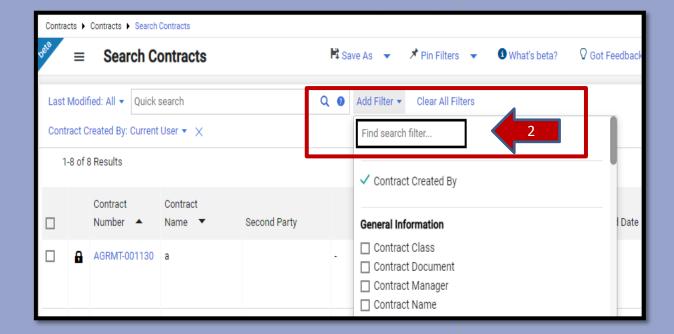


### **Contracts – New**



#### New field: Created by





1. "Created by" will be added to all contract records. (Users can not edit)

2. "Contract Created by" is available as a filter in the beta search.

#### buy **2**pay

## Thank you!



- Next release (23.2) is July 2023.
- The next session of the Buy-to-Pay Contract Management Training course will be held on May 2<sup>nd</sup> at 1:00 pm. Please visit the Harvard Training Portal for more <u>information about the course and/or to enroll</u>.
- Reminder: B2P will be down this weekend starting Friday night at 8PM.
- *Plan Ahead:* B2P will be completely unavailable from Tuesday, April 18, 2023 at 5PM until Monday, April 24, 2023 at 8AM due to the <u>Oracle EBS 12.2 upgrade</u>.