Requestor learning path to B2P

Training before Go-Live

- Introduction to ROPPA (20 min) *** REQUIRED ***
- Getting Started with Buy-to-Pay (20 min)
- Buy-to-Pay Requestor Essentials (45 min) *** REQUIRED ***
- Buy-to-Pay Requestor Workshop (90 min) (Includes hands-on exercises in the training environment and access for 24 hours after the workshop so you can practice in your own time)

Go-Live!!!
Recommended guides the first time you log in:
- Profile Set-up Quick Start Guide
- Requestor Quick Start Guide

Reference and Support
Visit the B2P Website if you need a refresher:
- Quick Reference Guides
- Video Tutorials
- FAQs

Visit the B2P Website if you need a refresher:
- Getting Started with Buy-to-Pay
- Buy-to-Pay Requestor Essentials
- Buy-to-Pay Requestor Workshop

This is recommended training unless otherwise indicated (v1.0)