


Approver learning path to B2P

Training

 **eLearning** Introduction to ROPPA
(20 min) *** **REQUIRED** ***

 **eLearning** Getting Started with Buy-to-Pay
(20 min)

 **eLearning** Buy-to-Pay Approver Essentials
(30 min) *** **REQUIRED** ***

On Day 1

Recommended guides the first time you log in:

 Profile Set-up Quick Start Guide

 Approver Quick Start Guide


Reference and Support

Visit the B2P Website if you need a refresher:

 Quick Reference Guides

 Video Tutorials

 FAQs

 **eLearning** Document Search
(20 min)