SIGN UP FOR HUIT ALERTS

Training Resources and FAQs

Buy-to-Pay (B2P) Login huit.harvard.edu/apps/finance b2p.procurement.harvard.edu B2P Support Email ap customerservice@harvard.edu B2P Support Phone 617-495-8500 option 1



Visit https://status.huit.harvard.edu/ and follow these instructions to sign up to receive B2P outage/incident communications.

Click on Subscribe to Alerts. Enter your email address and click Subscribe.

HUIT Service Status Dashboard				Subscribe To Alert			
1.		C	\diamond	У		2	х
All Systems Operational	Get email notifications whenever HUIT creates, updates or resolves an incident.						
			su	UBSCRIBE			

The following confirmation message will display.

A You need to check your email and confirm your subscription before you will start receiving email notifications. Re-send confirmation link

You will receive an email from ithelp@huitdashboard.harvard.edu asking you to confirm your subscription. Click **Confirm Subscription**.



Thanks for subscribing to HUIT status updates. You're almost done - we just need to confirm your subscription.

In order to activate your subscription, please click the following link:

This will take you back to the HUIT Service Status Dashboard. By default, you will be signed up to receive outage/incident communications for all systems listed. You can unclick checkboxes for systems that you are not interested in. If you want to only receive B2P alerts:

- 1. Click **Select none**. This will uncheck all the boxes.
- 2. Scroll down to the Financial Applications section and check the BUY-TO-PAY Powered by JAGGAER checkbox.
- 3. Scroll to the bottom and click Save.



 Financial Applications
Concur
СРАТН
HUBS
Oracle Financial Apps
FieldGlass
BUY-TO-PAY Powered by JAGGAER